



## **Restorative Justice Specialist Level 2**

**Reports To:** Restorative Justice Supervisor

**Status:** Full Time with benefits including: paid time off, medical, dental, vision, 403(b) retirement plan

**Salary:** \$51,000

**Basic Function:** Serve as main point of contact to assigned contracts; provide direct service to young people through facilitating group programs at schools and community centers and facilitate RJ trainings; provide supervision for any Peace Ambassadors and interns assigned.

## **Alternatives Overview**

Since 1971, Alternatives has been a leading provider of youth development programs, restorative justice initiatives, and behavioral health services for youth. Our mission is to inspire young people to create a just future through practices that heal individuals, restore communities, and transform systems. We serve youth in some of Chicago's most vulnerable communities on the far north and south sides. Our highly trained staff create culturally responsive environments in which young people build knowledge, skills, and abilities through positive youth development, trauma-informed care, leadership development, and community-based healing.

## **Position Overview**

Our Restorative Justice (RJ) programs provide direct support, training, leadership development, and capacity-building to schools and organizations that seek to become restorative. This position facilitates assigned restorative and social justice-based youth leadership development programs for youth including Just Us, Girl World, Full Circle, Youth Advisory Committee, Peace Ambassadors, and our Summer RJ Institute. This position requires availability to work evenings and weekends for scheduled events supporting youth.

## **Responsibilities**

*Perform the following from a racial, gender, sexuality, and ability equity lens:*

- Serve as the primary point of contact for assigned contracts, including ensuring completion of all assigned program documentation and reporting.
- Run multiple assigned youth leadership development groups, including: developing curriculum, recruiting participants, organizing program logistics, developing partnerships and working with volunteers and interns, including nights and weekends as needed
- Provide weekly supervision to any assigned Peace Ambassadors and interns, including professional development initiatives
- Build workforce development and restorative mindset and skills for school and community-based youth
- Support youth-led evaluations of program activities within the Youth Advisory Committee, including administering evaluation tools, working with participants to compile, analyze, and report results, and providing recommendations to their supervisor based on youth feedback
- Facilitate trainings for youth and adults at schools and community-based organizations as needed
- Create and track project plans
- Proactively address questions and concerns staff, youth, and community stakeholders have about Youth Development and Restorative Justice and implement strategies to gain stakeholder buy-in
- Attend and actively participate in all-agency and team staff meetings, in-service training, supervision sessions and collaborative meetings.

- Participate in agency fundraising initiatives as needed.
- Other duties as assigned.

### **Required Skills and Experience**

- Experience engaging with high risk youth (justice involved, homeless, and/or DCFS systems involved)
- Ability to implement school-wide training initiatives and trauma informed practices within restorative justice programming.
- Cultural competency with Black and Latinx youth
- Experience with gender specific programming preferred
- Strong skills for recruitment of youth within a community setting.
- Curriculum development skills for programming on social justice
- Experience working in schools and community-based organizations (a background in social service, student support, or community organizing also considered)
- Ability to maintain healthy boundaries while building trust in a limited time.
- Ability to handle multiple projects and work in multiple sites
- Competency with Google Drive, Microsoft Office and virtual meeting tools like Zoom.
- Punctual, organized, and responsive
- Capable of working independently and within a team.
- The COVID vaccine is mandatory for all employees to the full extent permissible under applicable law.

Please send a copy of your Resume and Cover Letter to [Careers@alternativesyouth.org](mailto:Careers@alternativesyouth.org)

Alternatives, Incorporated is an Affirmative Action and Equal Opportunity Employer.

Applicants of the communities we serve are strongly encouraged to apply.